

**Tuesday, November 6th, 2018 11:00 am -12 Noon**

## Classified Senate Meeting Minutes

### Officers Meeting, Halloween Party 2018 Re-cap

**Present:** Kim Foulger, President; Maridel Barr, Vice President; Monica Applegate, Secretary

**Absent:** Valerie Marckwordt, Treasurer (*Turned in treasurers report remotely*)

Key: Responsible/Follow-Up, Open, Closed

Topic	Summary / Follow Up	R	O	C
1. <b>Call to Order</b>	Meeting called to order at 11:15 am	KF		C
2. <b>Treasurers Report</b>	Income of \$911 for Halloween party. Minus \$306 for food expenses and \$60 expenses for costume contest prizes = \$545 profit. Expenses for the group breakfast for the winners of "best group costume" contest winners will be deducted from the \$545 before concluded total profits.	VM, KF		
3. <b>Breakfast for "best group costume" contest winners.</b>	Head by Kim Foulger w/ assistance from senators. Bagel, spreads, fruit, coffee and juice. Rm 305 or 315 suggested for event. Kim Foulger will look into rm availability and requests. Request donations from Noah's Bagels for breakfast?		O	
4. <b>Ideas for next year's Halloween Party</b>	*Different foods for next year. More options, healthier choices e.g. salads (Costco) Keeping cost in mind. *The C.S. is very grateful to Shook for doing such a wonderful job of decoration these past years. Considering the possibility of opening the opportunity to other volunteers for future parties. *Continue with dividing ticket sales up into small blocks of time. Pre-fill time blocks in advance with sign-up sheet for volunteers. *Consider using raffle donations for contest prizes next year to save money if sufficient donations are received. <i>Look into the legality of using donations for prizes.</i> *Continue with 5 raffle tickets with purchase of a meal ticket. *Buy more raffle tickets for 2019. We used more than expected.		O	
5. <b>Thank You Notes</b>	Maridel Barr will send out thank you notes / emails to all those that contributed to the party outside of the C.S. Monica Applegate will send out a thank you to all those who contributed to the dessert table.	MB, MA		C
6. <b>Adjourned</b>	Meeting adjourned at 12:00	KF		C

Key: **R**esponsible/**F**ollow-Up, **O**pen, **C**losed