

Present: CS Officers: Maridel Barr, President; Monica Applegate, Vice President, Janis Olson, Secretary; Kim Foulger, President Emeritus & Treasurer. CS Senators: Melanie Palomino, Teresa Brown, Manny Rodriguez and Connie M. Siegenthaler.

Guests: None

Absent: Nigel Haikins and Oksana Pensabene

Follow Up

Agenda Motion to approve agenda. Motion approved.

Minutes Motion to approve September 11, 2020 meeting minutes. Motion was made and approved to accept the minutes as submitted.

Events and Calendar Activity Planning for Classified Staff;

Meditate, Stretch and Relax, 10/26 and 11/16
Zoom Social Hour, 10/7 and 11/30
Trivia Game, 11/9 and 12/2
Book Club, 10/26
Recipe Share Email - weekly

Committee Reports: - Ongoing projects on campus:

President's Report: Maridel reported that we had much work to do in preparation for our upcoming Halloween party and turned the floor over to Monica. Monica had been doing extensive research on the logistics of making our upcoming virtual Halloween Party a success.

Monica confirmed that our Halloween Party would take place on October 30, 2020 and the Senate voted and decided that the party should take place from 12:00 until 1:30.

Monica had been in contact with Keith Rosenthal about hosting a text-to-donate drawing in conjunction with our party as a fundraiser. Keith kindly and generously offered to create a text-to-donate platform for us with Monica's assistance. Monica will generate the text. The purpose of this text-to-donate platform is to raise funds to assist needy students. Prizes will be used as an incentive for guests to donate.

It was decided and voted on by the Senate that up to \$300 raised would be matched by existing Classified Senate funds. These funds would be used to financially assist students who were suffering financially insecurities with food and housing. It was learned from Sadika Sulaiman Hara that there is already a COM's Students' Emergency Fund in place that serves this very purpose.

Utilizing the existing Students' Emergency Fund will be a huge bonus to the Classified Senate as the students are already familiar with applying for funds through this venue. This way the Classified Senate does not get involved with disbursing funds to needy students.

Maridel offered to reach out to Sally in the hopes that Sally would be willing to organize an ice breaker or game for the beginning of our Halloween Party.

MB to follow-up

Monica stated that it would be necessary for anyone interested in participating in our Halloween costume contest to pre-register. Monica will put together the invitation and send it out to all Classified Employees. Monica does a great job with graphics.

Maridel said that she would extend an invitation to Dr. Coon. She will follow up on this. She also offered to create the Zoom link for the party.

MB to follow-up

Monica stated that she will need assistance with sharing the screen the day of the event. Melanie graciously offered to assist Monica. Terry also offered to learn how to spotlight on Zoom to assist the day of the party. Maridel said that she would also be a backup.

Monica explained that this year we will need more prizes than ever because we are giving prizes out for the costume contest as well as for the text-to-donate drawings. Everyone is asked to solicit prizes. Please be as generous as possible to help make our event a huge success. Janis volunteered to head up securing prizes. Terry also said she would help with the Zoom component of dispensing prizes at our party. Terry and Janis are hoping to have a teaching day to learn what is necessary to accommodate this piece of the event.

JO to follow-up

Monica has spoken with Klaus about the logistics of everyone dropping off and picking up prizes.

The Senate voted to give small token prizes to the winners of the costume contests. There is also concern that many previous donors may not be in a position to give again this year. It might be necessary to purchase gift cards to augment our prizes. We are hoping that with everyone's participation this will not be necessary.

Everyone thanked Monica and Maridel for their work putting together the logistics of this virtual Halloween Party.

Treasurer's Report: Kim gave the Treasurer's Report. The current balance is \$2,197.32.

Connie reported that there would be a discussion on November 4th at Com Community Hour to see if there is a desire for an ongoing group whose purpose is to share tips and tricks for folks

dealing with challenges from trying to do it all while we are dealing with COVID, working at home and remote schooling their children. We will learn more as the date gets closer.

Governance Committee Reports: - None

Tasks and Planning for 2020 Classified Senate Calendar. – It was decided that we would wait to see what other programs are being scheduled during community hours before Classified Senate scheduled any more dates in addition to the ones listed above.

Wrap Up: Most CS members reported that they were busy but well. We all wished each other a good weekend.

Our next meeting is scheduled for 10:30 a.m. on November 6th.

Meeting adjourned at 11:30 a.m.