

Present: CS Officers: Maridel Barr, President; Monica Applegate, Vice President, Kim Foulger, President Emeritus & Treasurer, and Janis Olson, Secretary. CS Senators: Melanie Palomino, Teresa Brown, and Connie M. Siegenthaler.

Absent: Nigel Haikins, Manny Rodriguez and Oksana Pensabene

Guests: Ryan Byrne, Director of Kinesiology and Athletics – Presenting 2020-2023 EEO plan

Follow Up

Agenda Motion to approve agenda. Motion approved.

Minutes Motion to approve February 19, 2021 meeting minutes. Motion was made and approved to accept the minutes as submitted.

Ryan Byrne – Presented an overview of COM's 2020-2023 Equal Employment Opportunity Plan. He brought to our attention that a \$100,000 in funding from the Chancellor's office is predicated on compliance. And, that this plan was suppose to be completed last year and we are actually a year behind because of Covid. We are already one year into this plan.

This plan is applicable to those who apply for employment and the currently employed. Ryan spoke about Title 5 and how we need to align multiple methods set up by CCCCCO. Our goal is to have the workforce mirror our student population. We need to focus on our plan for pre-hiring, hiring and post hiring. He would like to see a pool of COM employees who have received special EEO training so that at least one person from this pool can sit on each of COM's hiring screening committees. The classified senate discussed possibilities of how achieving this goal could be accomplished. A copy of his presentation is attached.

Events and Calendar *Activity Planning for Classified Staff;*

Trivia Game on Kahoots, 3/22
Zoom Social Hour, 3/24
Meditate, Stretch and Relax, 4/5
Book Club next date is 4/14
Virtual Meeting and Greet, 4/19
Trivia Game on Kahoots, 4/28
Emergency Preparedness 5/3
Zoom Social Hour, 5/24
Herbal Infused Body Oil Making Demo, 6/9

Committee Reports: - Ongoing projects on campus:

President's Report: Maridel reported that at the last COM Board meeting the Board discussed the Fiber Cable Installation and the Bolinas abatement demolishment taking place in Bolinas.

They will be removing the debris with a barge rather than trucking the materials through Bolinas. There is a Town Hall meeting scheduled to update the Bolinas town people. The Friends of the Corte Madera Creek have met with COM representatives. They are trying to not lose the walkway along the creek. There will be additional parking spaces added to the Kentfield Campus. Maridel also reported that the Landscape Master Plan Committee wants to incorporate a balance of natural plantings in their landscaping plans. She reported that the Covid-19 Oversight Committee felt that we would still be conducting hybrid classes through summer and possibly fall of 2021. Some classes may hold 2-3 meetings outdoors. They will decide on Fall Semester in late May.

Maridel also informed the Senate that currently the police are not issuing parking violations. A decision will be made in the near future about whether to continue this practice through the Fall Semester.

Treasurer's Report: There was no Treasurer's Report.

Governance Committee Reports: - [N/A](#)

Tasks and Planning for 2020-21 Classified Senate Calendar. –

Maridel brought up the subjects of the EE Awards and the Virtual Meet and Greet for new employees. Maridel suggested that at the Social, we have a kind of Wheel of Fortune that listed all of the ways classified employees could become involved. Monica graciously offered to work with Maridel on the topics for the Wheel of Fortune. After discussion it was suggested that door prizes also be awarded. The Senate voted to give away three \$10 Gift cards. Monica and Maridel will work out the details. Kim offered to be the contact and point person to serve as a mentor to new employees.

Maridel reported that Kim will present an emergency preparedness community hour where there will be a PowerPoint presentation that outlines basic steps everyone needs to take in an emergency. This session will take place on May 3rd.

The Senate also voted to spend \$10 on gift cards for our upcoming Kahoots sessions.

Wrap Up: Most CS members reported that they were very busy but well.

Our next meeting is scheduled for 10:30 a.m. on April 16, 2021.

Meeting adjourned at 11:50 a.m.