

Present: CS Officers: Maridel Barr, President; Monica Applegate, Vice President; Kim Foulger, President Emeritus & Treasurer and Janis Olson, Secretary. CS Senators: Terry Brown, Melanie Palomino, Sally Wong, Manny Rodriguez, Brier Welch.

Absent: All Classified Senators were in attendance.

Follow Up:

Agenda Motion to approve agenda was made and seconded.

Guest Presentations None scheduled for today.

Minutes: Motion to approve January 21, 2022 corrected meeting minutes. Motion and seconded.

Maridel introduced our new prospective Classified Senator, Brier Welch. Brier told us a little bit about herself. All Classified Senators welcomed her to the Classified Senate. Kim and Maridel will send out the formal invitation to Brier in the next few days.

MB & KF

Committee Reports

President's Report:

Updates on Covid-19-Oversight Committee: Maridel felt that there was not much new to report. Thankfully the Covid-19 numbers continue to go down.

Maridel reported on the number of air filters and masks still available. We have utilized all of the larger size air filters. Should anyone have a large air filter that is not being used, please let Maridel know so that it may be reallocated. We still have some smaller air filters that are not being utilized and are available as needed. We have approximately 59,000 N95 masks in our supply. Should anyone need masks, please complete the appropriate paperwork to have them dispensed. Masks must be worn indoors and outdoors if you are less than 6' apart.

College of Marin has free Covid-19 testing available. The testing is being done behind Student Services' Annex. The testing takes place Monday and Thursday from 10:00 a.m. to noon. It is for all COM faculty, employees, and students. The numbers of people utilizing this service is small, so the testing may stop unless the numbers increase. Maridel further reported that there are 12 employees who are working under vaccine exemptions. These employees must be tested weekly.

She reported on the activities of the College Council and informed the Classified Senate that the credit classes are only down 1%, while the non-credit and ESL classes are down 18%. This number for the non-credit and ESL classes has improved from its prior number of 30% down.

Melanie informed the Senate that ESL now has a Spanish speaking tech support student who is working with the ESL students. This will make a big difference and hopefully improve the numbers. Emma Lee from ESL and Enrollment Services is leaving COM on approximately March 6, 2022. Melanie felt that this will be a loss to the COM community.

Maridel informed us that the Welcome Center was now up and running. Sally stated that it would be a one stop place for all new and returning students. They will be able to receive their student ID cards and work with the Cashier, Enrollment Services all in one location. She has prepared orientation and "how to" videos, which appear on COM's website.

There was a discussion by all Senators on the lack of cohesiveness with the COM calendar. Everyone felt that it would be important to have a Master COM Activities Calendar that was easily accessible on our website. The feeling was that this Master Calendar would contain all COM activities. The problem in the past is who makes the decision of what gets entered into the Master Calendar. Brier, Sally and Maridel will work on recommendations and suggestions on how this process may be more efficient going forward.

MB, SW and BW

There was also a discussion by the Senators on the omission of telephone numbers on the employee directory. Most Senators felt strongly that the phone numbers should be included in the directory. The question was raised as to who makes these decisions without consulting the committees?

Treasurer's Report:

Kim stated that we have \$2,810.73 in our CS bank funds. In the past three months, we have received \$15.00 donations from payroll deduction of a Classified Employee's payroll. We have not as yet paid for the Magic Show.

Events and Calendar Planning for 2022 Classified Senate Calendar was discussed.

Maridel reported, and all Senators agreed, that the Magic Show was a huge hit. Thank you to Sally and Monica for proposing Alex Ramon. Alex was absolutely wonderful! Sally informed us that we had approximately 17 participants. The Classified Senate acknowledged that we would have had a higher attendance if students had been invited and if there wasn't a conflict on the COM calendar. This brought about the above discussion of the Master Calendar and how to resolve these issues going forward.

Maridel said that Alex would be receptive to doing more shows in the future and that we should keep him in mind for family Magic Shows as well as Magic Shows for other community events.

Melanie & Janis gave a report on the Book Club. The Book Club is currently reading "The Henna Artist." Dr. Coon shared to Maridel that he knows the author, Alka Joshi, and that they worked together at Evergreen Valley College.

Our next Book Club meeting will be on March 14th. Following the March 14th Book Club Date, the next invite for the Book Club will contain three possible selections and will be emailed to all classified employees. The date of the following Book Club Meeting is TBD.

Maridel and Monica discussed the possibility of offering walks around campus to our Classified Employees. They would take place from 12:40 to 1:30 on Wednesdays and they would be called "Wednesday Walks." A Classified Senator on each campus would lead the walks. Monica offered to lead the walks at IVC and Brier offered to lead the walks at the Kentfield campus. Congrats to our new Senator Brier for volunteering for two tasks at her first meeting.

Monica also mentioned the free resources available to everyone through the wellness flyer. These benefits include one on one coaching in a multitude of topics including financial resources. She offered to resend the flyer to all Senators for their perusal and recommended that the Senators share this information with fellow co-workers.

Maridel supported this and stated that it was part of the function of being a Senator was sharing all of the available information.

Our next Classified Senate Meeting will take place at 10:30 a.m., on March 18th. The Architects from the RLC building will present the proposed color palette to the Senators at this meeting.

Dean Tonya Hersch is presenting a self-assessment pathway sheet that will be available from June 8th through June 10th.

Wrap Up: Meeting adjourned at 11:31 am. The next meeting of the Classified Senate will be held on Friday, March 18, 2022 at 10:30am.