



Classified Senate Meeting Minutes

Date: 2-22-24,

Time: 10:30 am

Location: Deedy staff lounge
& on Zoom

Present: CS Officers: Sally Wong, President; Becca Yim, Vice President; Kim Foulger, Treasurer; Lauren Amundson, Secretary; CS Senators: Maridel Barr, Mary Kesler, Brier Welch, Melanie Palomino

Guests: Malaika Smith, Allyson Martinez

Absent: Manny Rodriguez, Janis Olson

Agenda Motion to approve minutes by Maridel and seconded by Brier. Agenda approved as submitted.

Minutes: December meeting minutes approved by Brier, seconded by Lauren. January meeting minutes approved by Kim, seconded by Mary. Meeting minutes for previous months approved as submitted.

Follow Up

Committee Reports:

Board President Report:

Sally reports on the College Council meeting held on February 15th. COM will no longer require materials fees for classes. The editing process for APs and BPs will be updated to be more streamlined. ASCOM is offering many new clubs on campus and is holding elections for one new member. ESCOM wants to offer a newsletter about updates and ongoings. They also want to offer mentorship opportunities and connections for students. In an update on the naming of the new LRC building, there is a plan in place for including indigenous peoples, but the naming of the building will have to be ultimately approved by the Board of Trustees.

Treasurer's Report:

There is a total of \$3805.55 in the Classified Senate account. There were two recent checks issued from the See's Candies Yum-raising for \$153.15 and \$156.56.

Classified Events and Calendar:

The Welcome Back Breakfast will be held at Kentfield on Wednesday, 2/28 in the M&O breakroom and at IVC on Thursday, 2/29 in the Jonas Center Lounge.

Classified Professional Learning Day will be held on 3/20, 9am-3pm at Kentfield.

See's Candies Yum-Raising Fundraiser will continue through 3/15/2024.

Discussion Items

For Classified Professional Learning Day, the Classified Senate is being asked to host the last half hour from 3-3:30. Beverages and biscotti will be offered for Classified who want to come back together. Classified Senate can plan some sort of agenda during that time: announcements or other



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program, but it's not required. Mary, Melanie, and Lauren are all open to helping with the event. A wellness walk or something similar would be ideal.

The search continues for available and appropriate conferences for Classified Staff to attend for professional development, equity & diversity training etc. For professional development funds available, it is in discussion to update the amount of funding available to Classified Staff.

Lunch Bunch is an on-going venture headed by Lauren. There is an available conference room in SMN that is a designated break space for employees. It is a possibility that she is pursuing. The first Lunch Bunch is not scheduled but it is hopeful that there will be one in March.

Members of the Classified Senate met with President Johnathan Eldrige and members of the executive team to present a more in-depth request for funding. Requests for funding included: Conference fees for members to attend the Classified Leadership Institute (CLI) with annual membership to California Community Colleges Classified Senate (4CS), funding for future events for Classified Staff, and the implementation of Caring Campus at COM. The executive team was enthusiastic about the CLI and 4CS membership. They were interested in the idea of Caring Campus but emphasized that Classified Staff would have to lead the charge. They told us that district funds cannot be used for gifts and awards. They were hesitant to offer district funds for food items for events and suggested finding other donation sources for these expenses, such as through the Foundation office. They ultimately agreed to offer \$4500 to the Classified Senate for membership to 4CS and to send two senators (Lauren & Mary) to the annual CLI conference.

Book Club Updates:

Reading Skin Folk for this month's book club book. The meeting will be tentative for March 6th.

Tasks and Planning:

Finalizing food plans for the Welcome Back Breakfasts, we will offer bagels with cream cheese, fruit, yogurt, granola, coffee, tea, and juice. This year we will have some conversation cards on the tables, raffle gift cards with text to donate links, a "Classified Kudos" board, our See's Candies yum-raising flyers, and will have a Schools First credit union representative.

The 2024 classified Employee of the Year Award nomination will close March 11th at noon. Submit your nominations [here!](#)

Wrap Up Meeting adjourned at 11:38 am.

**Next regular meeting date of the Classified Senate
will be March 14, 2024 in the Deedy Lounge and on Zoom**